

# Head of financial accounting and control



Working better together  
for our residents

## Finance

### What's it all about

As a head of service, you will be at the helm of our financial accounting and reporting function, orchestrating an environment of robust financial control.

You will lead on the delivery of external financial reporting and provide technical accounting advice to the business. You will drive excellence in the financial control environment, lead quality and timeliness in financial reporting across the group.

### How you'll make a difference

As a senior member of the finance team, you will drive a culture of customer centricity and continuous improvement across the finance directorate, ensuring all finance services deliver the best outcomes for our residents.

### How you'll do it

- Ensure the quarterly preparation of group and subsidiaries' financial statements and bi-annual results for external publication
- Provide a framework to prepare and monitor reconciliations across the finance department, including clear accountabilities across teams and supporting KPI reporting
- Ensure internal controls and financial policies are annually reviewed and updated
- Prepare and submit on time all relevant regulatory returns such as FVA and Companies House
- Lead and manage the interim and year-end audit process, including liaison with auditors, finance colleagues and the wider business to ensure all parties are aware of reporting obligations
- Prepare quarterly cashflow reports for use by the regulator and lenders for key legal entities in the group
- Maintain an optimised chart of accounts, instituting controls and periodic housekeeping reviews
- Oversee the governance, controls, and compliance of finance systems, ensuring they are aligned with applicable financial regulations
- Regularly review system controls and workflows to maintain integrity of activities

### All about you

#### Behaviours for success

Our values set out what we stand for. You'll need to show us how you match them and how you'll behave to ensure those are visible when carrying out your work.

- Compassionate
- Progressive
- Dependable
- Inclusive
- Empowered

For each value, we've created example behaviours to help you understand our expectations in more detail. This role is at leadership level.

#### Essential knowledge, experience and skills including qualifications and professional membership

- CCAB recognised accounting qualification with supporting continued professional development
- Be a confident and experienced role model and leader, ensuring you reflect our organisation-wide values
- Demonstrate effective and confident interpersonal and written and oral communication skills, with the ability to engage with a range of internal and external audiences and work in genuine collaboration with others
- Capability for strategic thinking and ability to analyse complex data, review alternative solutions, and reach speedy, well-formed conclusions
- In-depth knowledge of regulatory financial returns and filings, including FVA and Companies House, with a record of timely and accurate submissions
- Extensive experience in leading and managing interim and year-end audits, coordinating effectively with auditors
- Ability to provide expert technical accounting advice to different parts of the business, serving as a point of authority on complex accounting matters
- Highly skilled in developing and overseeing internal controls (including finance systems), financial policies, and compliance mechanisms, with the ability to update these in line with evolving organisational needs and external regulations