

Finance

What's it all about

As a head of service, you will provide and deliver oversight of Notting Hill Genesis (NHG) tax strategy and tax compliance, ensuring optimisation of our position in relation to indirect taxes (specifically VAT and SDLT) and corporation tax, including overall tax efficiency.

How you'll make a difference

As a senior member of the Finance team, you will drive a culture of customer centricity and continuous improvement across the Finance directorate, ensuring all finance services deliver the best outcomes for our residents.

How you'll do it

- Annually review and update the group tax strategy, this includes the formulation and implementation of tax risk policies
- Identify tax opportunities that can lead to enhanced financial performance
- Provide advice in respect of Corporation Tax, VAT and SDLT to the operating divisions, escalating issues where business decisions carry an unacceptable level of risk in relation to tax exposure
- Manage and deliver the Group's tax reporting obligations and ensure accurate and timely submission of VAT, Corporation Tax and other returns
- Ensure robust processes and procedures are in place and that these are correctly and fully documented as an integral part of the overall departmental procedures
- Drive the digitalisation of tax return preparation and submission processes
- Cultivate tax literacy across NHG through targeted training and effective communication methods

All about you

Behaviours for success

Our values set out what we stand for. You'll need to show us how you match them and how you'll behave to ensure those are visible when carrying out your work.

- Compassionate
- Progressive
- Dependable
- Inclusive
- Empowered

For each value, we've created example behaviours to help you understand our expectations in more detail. This role is at leadership level.

Essential knowledge, experience and skills including qualifications and professional membership

- Hold a CTA or equivalent qualification with supporting CPD
- Demonstrate the fundamental ethical principles of integrity, objectivity, professional competence, confidentiality, and professional behaviour
- Demonstrate effective and confident interpersonal and communication skills (both written and oral) with the ability to engage with a range of audiences both internally and externally, and work in genuine collaboration with others
- Comprehensive expertise in UK taxation, specifically Corporation Tax, VAT, and SDLT, with proven experience in creating and implementing effective tax strategies and risk policies in a complex organisation
- Track record of accurate and timely submissions of tax returns, ensuring compliance with relevant legal and regulatory requirements
- Expertise in identifying and executing tax opportunities that enhance financial performance, while effectively managing tax exposure risks
- Extensive experience in managing both internal and external audits related to taxation, ensuring the necessary processes and documentation are in place