

What's it all about

> Information, Systems & Change > Data & Digital
Solutions/Data Governance

The role offers an exciting opportunity for a candidate with strong data skills, and experience in data cataloguing.

How you'll make a difference

The role will deliver data cataloguing capabilities at NHG, ensuring a single source of well defined and up to date data.

How you'll do it

- Fully exploit the features of the catalogue
- Improve data quality within the organisation through profiling and rule implementation, whilst being able to measure improvements in quality and identify the value that delivers.
- Develop and implement data quality triage processes to address quality issues, providing proposals for prioritisation by supplying impact statements and supporting KPIs.
- Create and implement data catalogue processes to allow users to work with data and artefacts in a standard approach as well as supporting rapid discovery, prototyping and data science, which can subsequently be turned into solutions.
- Identify appropriate artefacts for ingestion and ensure these are understood and used by the Data Community
- Maintain the data catalogue, removing unused/dormant/outdated articles and data sources. Ensure any instances of non-compliance are quickly and properly addressed.
- Facilitate source system data quality remediation, working with the relevant owners and SMEs to drive through necessary actions.
- Coordinate with the data ownership framework and the business to drive documentation of data, by surfacing this through data cataloguing capability.
- Support implementation of ISO8000

- Ability to actively listen and probe, to learn and understand business operations, challenges, and risk.
- Great communication skills to ensure engagement and non-technical explanations to the business.
- Ensure that you follow and keep up to date with all relevant Notting Hill Genesis and statutory policies and related procedures including health and safety and financial regulations.
- Hybrid arrangements - at least two days a week in an office. On other days, working from home may be possible, depending on the work and the interaction required.

All about you

Behaviours for success

Our values set out what we stand for. You'll need to show us how you match them and how you'll behave to ensure those are visible when carrying out your work.

- Compassionate
- Progressive
- Dependable
- Inclusive
- Empowered

For each value, we've created example behaviours to help you understand our expectations in more detail. Please [refer to the framework](#).

Essential knowledge, experience and skills including qualifications and professional membership

- GDPR certification (desirable)
- Experience of Python (desirable)
- Advanced IT and systems skills inc. MS office
- Subject matter expert in data cataloguing preferably in MS Purview
- Experience and knowledge of MS Purview