

# Treasury Accountant



Working better together  
for our residents

## > Finance > Development Assets and Sustainability

### What's it all about

As a Treasury Account you will be a finance professional helping the organisation manage their money and financial risks. Your focus will be ensuring accurate recording of treasury activities, monitoring daily cash balances, determining operational cash requirements, support the management of the organisation's debt portfolio. This role involves a robust understanding and application of the organisation's treasury management policy and financial policies to deliver a highly efficient treasury function and best in class treasury service to all stakeholders.

### How you'll make a difference

Your role is pivotal in nurturing a customer-centric culture within the Finance team and across the organisation. By leading the way with prudent management of the group's liquidity and meticulously carrying out your daily treasury activities, you will play a key role in supporting the business to focus on our residents, enhancing customer satisfaction and driving the organisation's success.

### How you'll do it

- Delivering an outstanding operational treasury service to both internal and external stakeholders
- Ensuring the Treasury Management System is kept up to date using the system to effectively manage the group's debt portfolio
- Maintaining the covenant compliance schedules ensuring information to lenders is provided when due
- Ensuring floating rate loans are rolled over at the most cost-effective rate and ensuring all interest payments are made when due
- Ensuring Bank mandates are kept up to date for the group's bank accounts
- Forecasting and monitoring cash requirements ensuring the group has sufficient cash to meet its liabilities
- Ensuring surplus cash is invested in line with the group's treasury management policy
- Ensuring all treasury related activities are accounted for in accordance with respective accounting standards

### All about you

#### Behaviours for success

Our values set out what we stand for. You'll need to show us how you match them and how you'll behave to ensure those are visible when carrying out your work.

- Compassionate
- Progressive
- Dependable
- Inclusive
- Empowered

For each value, we've created example behaviours to help you understand our expectations in more detail.

#### Essential knowledge, experience and skills including qualifications and professional membership

- Member of the Association of Corporate Treasurers (ACT) or a CCAB qualified accountant
- Proven knowledge of Treasury Operations and their impact on the business
- Experience of using a Treasury Management System for treasury reporting and accounting for financial derivatives
- Experience of managing bank accounts including electronic interfaces, updating of bank mandates, opening new accounts and organising KYC requirements
- Practical experience of preparing multi company daily cash flow forecasts and reporting of daily cash positions, with responsibility for investing surplus cash and managing drawdowns from loan facilities for a company of similar size and complexity
- Excellent analytical, communication and interpersonal skills
- Effective IT skills including basic/intermediate/advanced MS Office skills