

Budgeting and Reporting Analyst



Working better together
for our residents

Finance

What's it all about

As a Budgeting and Reporting Analyst, you will support the Senior Budgeting and Reporting Manager in preparation of the monthly management accounts cycle and contributing to the budgeting and forecasting processes. Your role includes providing ad hoc analysis, reconciliation and mapping of financial data.

How you'll make a difference

As an integral member of the Finance team, you will drive a customer centric ethos and continuous improvement culture within our Finance team, ensuring all finance services deliver the best outcomes for our residents

How you'll do it

- Assist in managing the monthly management accounts process, ensuring accurate and timely financial reporting
- Reconciliations and mapping of financial data into monthly management accounts or budget/forecast reporting.
- Responsible for posting centralised journals monthly.
- Contribute to the budgeting and forecasting activities.
- Collaborate with finance business partners and other departments to collect and consolidate financial data
- Support the preparation of financial reports, providing insights into business performance and financial health
- Analyse financial data to identify trends, discrepancies, and areas for improvement

All about you

Behaviours for success

Our values set out what we stand for. You'll need to show us how you match them and how you'll behave

to ensure those are visible when carrying out your work.

- Compassionate
- Progressive
- Dependable
- Inclusive
- Empowered

For each value, we've created example behaviours to help you understand our expectations in more detail.

Essential knowledge, experience and skills including qualifications and professional membership

- Hold or be working towards a CCAB recognised accounting qualification highly desirable; adhere to ethical standards
- Strong communication and interpersonal skills for diverse audience engagement; work collaboratively with internal and external stakeholders
- Strategic thinking ability; capable of analysing complex data to develop solutions and make data driven decisions
- Experience influencing operational activities at both tactical and strategic levels across all areas of the business
- Proficiency in Excel; knowledge of D365 and Power BI preferred
- Uphold ethical principles including integrity, objectivity, professional competence, confidentiality, and professional behaviour