Data Governance Technical Analyst

Working better together for our residents

What's it all about

As a leader in the sector, digitally transforming services, NHG recognises the importance of data in achieving its vision. The Data Governance Technical Analyst role offers an exciting opportunity for a candidate with strong data skills, experience in data governance, data quality programmes, mapping data lifecycles, and data management projects. Your work will drive NHG towards becoming a data-led decision organisation and will play an important role in the data transformation programme.

How you'll make a difference

You will provide technical and subject matter expertise on data integrity and support relating to the collection and accuracy of data. By working alongside teams across NHG, including technology teams, you will help drive improvements and support staff as they take on new responsibilities. Your work will have a direct impact on our residents in our homes.

How you'll do it

Role accountabilities and top line deliverables:
- Work as a trusted partner to help teams become more data driven.

- Nurture relationships and influence both within and outside the sector.

- Work with operational businesses to understand their priorities and develop the annual programme of data governance work ensuring engagement and communications with the teams.

- Provide technical and subject matter expertise on reports and data sources, write and interpret SQL reports that deliver intelligence to the operational teams.

- Support NHG's approach to data governance, including writing standards and principles, and managing data governance frameworks.

- Develop and deliver data governance/quality dashboards and automate NHG's KPI framework.

- Managing defining requirements of Board and EB level dashboards and championing their delivery.

- Work with IT to maintain accurate data sources.

- Work to support the businesses in making the most of their data, working closely with them to produce ad-hoc reporting requests, as required.

- Managing the rules and technical skill set required to establish the data governance framework in place.

- Supporting ensuring NHG has relevant policies and processes around data ethics to maximise the value of our data and protects NHGs from risk.

- Identify new requirements and ensure new products support data governance work.

- Ensure that you follow and keep up to date with all relevant Notting Hill Genesis and statutory policies and related procedures including health and safety and financial regulations.

- Hybrid arrangements - at least three days a week in an office. On other days, working from home may be possible, depending on the work and the interaction required.

All about you

Behaviours for success

Our values set out what we stand for. You'll need to show us how you match them and how you'll behave to ensure those are visible when carrying out your work.

- Compassionate
- Progressive
- Dependable
- Inclusive
- Empowered

For each value, we've created example behaviours to help you understand our expectations in more detail. Please refer to the framework. This role is at **staff** level.

Essential knowledge, experience and skills including qualifications and professional membership

- Experience of working collaboratively with a range of stakeholders in a business intelligence role; nurturing relationships, communicating effectively and delivering quality outcomes.

- Experience of delivering impactful business intelligence/information analysis in a demanding and complex environment/market.

- Experience of delivering end user reporting. Working with a range of internal technical partners, such as IT, on behalf of non-technical staff.

- Experience and knowledge of building reports to extract data from complex databases, preferably with an understanding of how housing databases are structured - Northgate and Microsoft DCRM.

- Strong understanding of SQL Server, T-SQL, SSRS and Power BI to build visual reports utilising SQL.

- Experience using Microsoft PowerSuite (Power BI, Power Apps, Power Automate).

- IT proficiency to engage with IT technical stakeholders and contribute to an excellent Management Information service. Effective IT skills including advanced MS Office skills.

Desirable skills

- Strong understanding and experience writing, editing, and running Python.