

Treasury Operations Manager



Working better together
for our residents

Finance

What's it all about

As Treasury Operations Manager, you will be responsible for the smooth and efficient running of the operational treasury function for the group.

How you'll make a difference

As a senior member of the Finance team, you will drive a culture of customer centricity and continuous improvement across the finance directorate, ensuring all finance services deliver the best outcomes for our residents.

How you'll do it

- You will assist the Head of Treasury in implementation of the annual treasury plan and treasury management policy
- You will be responsible for the accounting, reporting and covenant compliance for the group's debt portfolio
- You will ensuring all contractual requirements of the loan agreements are met, including capital repayments, interest payments and covenants
- You will prepare cash flow forecasts and be responsibility for executing all loan drawdown and repayments, and the investment of surplus funds.
- You will prepare all treasury inputs into all forecasts, budgets and long term business plans for the group
- You will provide insightful month end reporting including preparation of a treasury report fully documenting all aspects of the funding portfolio and investments as well as economic data and market analysis
- Ensure calculations of intercompany interest and co-ordination of drawdowns required by group entities
- You will review of all loan agreements to ensure all loans are correctly administered, reported on and repaid and ensuring all interest payments are settled in a timely manner
- You will be responsibility for the maintenance of, and inputs into, the Treasury Management System and project management of upgrades of the system

- You will prepare financial process documentation relating to financial management procedures
- You will provide management of management of the Treasury Accountants

All about you

Behaviours for success

Our values set out what we stand for. You'll need to show us how you match them and how you'll behave to ensure those are visible when carrying out your work.

- Compassionate
- Progressive
- Dependable
- Inclusive
- Empowered

For each value, we've created example behaviours to help you understand our expectations in more detail. This role is at manager level.

Essential knowledge, experience and skills including qualifications and professional membership

- Hold a CCAB recognised accounting qualification with supporting CPD and a treasury qualification
- Demonstrate the fundamental ethical principles of integrity, objectivity, professional competence, confidentiality, and professional behaviour
- Be a confident and experienced role model and manager, ensuring you reflect the values of the organisation. Know what it takes to motivate your team and ensure they have the right tools to do the job
- Demonstrate effective and confident interpersonal and communication skills
- Capability for strategic thinking and ability to analyse complex data, review alternative solutions, and reach speedy, well-formed conclusions
- Expertise in treasury management and risk assessment
- Ability to manage, develop, appraise and performance manage staff to ensure they are fully motivated to achieve best performance.